

Return Form To:
 Utility Name
 Address
 City/State/Zip
 Email
 Fax

GROUND SOURCE HEAT PUMP DATA COLLECTION TOOL

Unless requested by the utility, submission of this form is not required.

All fields must be completed. Work must be performed by one or more technicians with an International Ground Source Heat Pump Association (IGSHPA) certification. Multiple technicians may be employed to meet these certification requirements, but all must be present at the time of the install.

- 1) Enter all data into the data collection tool below. If you have any questions, please email BPA at reseeprogram@bpa.gov or contact the customer's electric utility.
- 2) Submit the data collection tool and any additional required documents to the customer utility.

Site Information		Install Date	Electric Utility	
Company Name	Tech Name (optional)	IGSHPA Tech Name		IGSHPA #
Installation Site Address		Site City	Site State	Site Zip
Home Type: <input type="checkbox"/> Existing Site Built <input type="checkbox"/> New Construction Site Built <input type="checkbox"/> Manufactured: # of Sections <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3				
Heated Area: Sq Ft		Foundation Type (Site Built): <input type="checkbox"/> Crawlspace <input type="checkbox"/> Full Basement <input type="checkbox"/> Half Basement <input type="checkbox"/> Slab		
Existing Primary Heating System Being Replaced (If new home, indicate heating system installed): <input type="checkbox"/> Electric Forced Air w/out AC <input type="checkbox"/> Electric Forced Air w/ AC <input type="checkbox"/> Electric Zonal <input type="checkbox"/> Air Source Heat Pump <input type="checkbox"/> Ground Source Heat Pump <input type="checkbox"/> Natural Gas Furnace (Gas Company: _____) <input type="checkbox"/> Other Non-Electric Space Heating: _____				
Back up Heat: <input type="checkbox"/> None <input type="checkbox"/> Electric Forced Air <input type="checkbox"/> Electric Zonal <input type="checkbox"/> Natural Gas Furnace <input type="checkbox"/> Non-Electric Space Heating _____				

New Heat Pump Equipment Data *BPA requires GSHPs to be Energy Star qualified. Visit www.energystar.gov/products/geothermal_heat_pumps

*Equipment is Energy Star [check box] Y N	AHRI#	<input type="checkbox"/> Closed Loop	<input type="checkbox"/> Vertical Loop	<input type="checkbox"/> Water-Water
		<input type="checkbox"/> Open Loop <input type="checkbox"/> Pond	<input type="checkbox"/> Horizontal Loop	<input type="checkbox"/> Water-Air
Heat Pump Make		Capacity (tons)		
Heat Pump Model #		With Desuperheater? No		Yes
For Closed Loop Systems		For Horizontal ground loop		For Vertical Loop
Total external loop length: _____ft		Average in-ground loop depth: _____ft.		No. _____ and depth _____ ft. of boreholes
For Open Loop Systems Supply side depth (elevation difference between water source and heat pump): _____ft. Return water: Re-injected into ground. Re-injection depth (elevation difference between heat pump and re-injection point): _____ft. Discharged onto the surface. Specify surface: _____				

Auxiliary Heating System

Auxiliary (strip) heat lockout does not engage at outdoor temperatures above 30 deg: <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Other (specify): _____

Notes