



FCRPS Cultural Resources Sub-Committee (CRSC)

2020 Spring Quarterly Meeting - Notes

Date & Time: March 11 - 9:00 a.m. to 5:00 p.m., Pacific Time
Place: CONFERENCE CALL/WEBINAR

Attendees

Participant Name	Present	Affiliation
Greg Anderson (GA)	Y	BPA
Derek Beery (DB)	Y	Reclamation
Jennifer Bertolani (JB)	Y	USACE – NWS
Leah Bonstead	Y	USACE – NWW
Kevin Cannell (KC)	Y	BPA
Ashley Dailide (AD)	Y	USACE – NWS
Michael Flowers (MF)	Y	USACE – NWD
Kara Kanaby (KK)	N	USACE – NWS
Scott Hall (SMH)	Y	USACE – NWW
Sean Hess (SCH) Note-taker	Y	Reclamation
Celia Moret Crockett (CMC)	Y	BPA
Aaron Naumann (AN)	Y	BPA
Liz Oliver (LO)	Y	USACE – NWP
Kelly Phillips (KP)	Y	BPA Contractor
Jenna Peterson (JP)	Y	BPA
Matthew Punke (MP)	Y	USACE – NWS
Jeremy Ripin (JR)	Y	USACE – NWS

Note:

- **Action Items highlighted in blue.** They are summarized in a table at the end.

Introductions & Announcements

- This meeting was originally scheduled as a face-to-face meeting, but due to concerns about COVID-19, the Program Managers shifted this to a conference call.
- SH: Implications of Reclamation staffing situation; please provide consolidated comments whenever possible to help streamline the document production process with DB.
- KK is on a year-long detail; JR is taking over for her workload in the interim.
- Jenn Richmann has started in the Office Of Counsel at Northwestern Division (NWD)
- AD will be leaving for a new position in the Corps Chicago District.

Meeting Notes

Meeting notes discussion

- Program Managers have been considering ways to improve the meeting note production process.
- During this conference call, the notes were projected to the other participants through a Webex for real-time review.
- In the past, there have been long “raw” notes and shorter summary notes that were posted, but this two-part process has led to longer note production processes and time delays.
- There was discussion about some of the reasons for the longer sets of notes. The longer notes were often used to record specific statements and commitments.
- If we produce shorter notes, we should make sure to capture the reasons supporting decisions. There should be a balance between detail and decision.
- There will be technological implications of projecting the meeting notes for everyone to see as they are being written. This may limit our choice of meeting locations to some extent.
- Even if we make decisions during the meeting and they are documented in the notes, we still need to have a chance to review the meeting notes. This will allow more perspectives to be incorporated, especially for people who may not feel comfortable speaking during the meeting.
- The note taking process should not stifle frank discussions when needed, but it may still influence interactions during the meetings.
- It would be good for written standards for notetaking and review to emerge from this process.
- Decisions
 - No final decisions were adopted regarding the notetaking and review process. There was consensus to proceed with this current notetaking as an experiment.
 - JP and JB volunteered to provide a draft set of procedures for the notetaking and review process by 4/1/2020. This procedure may be adopted for a trial period.
 - Program Managers will finalize written standards for the notetaking processes as soon as possible. It would be ideal if these standards could be prepared by the next CRSC meeting in June 2020, but the Program Managers are concerned about the impacts of CRSO EIS review process.

Approval of FY 2019 Mtg. Notes

- Plan: Produce a set of a single set of meeting notes for all four of the meetings in FY2019. The notes will be edited to a manageable format.

- Decisions
 - The group accepted the plan.
 - SCH to provide the draft short notes for FY2019 to the CRSC by 3/13/2020.
 - Comments on the draft notes to be provided back to SCH by 4/6/2020. The comments should be provided in Track Changes. BPA and each of the Districts will provide consolidated comments.

Action Item Review

Item	Status
KC & MF to draft a list of some kinds of correspondence that are appropriate for dual signatures	Done; has been distributed to the USACE staff for review; still needs to be taken to Agency Executives for approval
KK and KP to share draft FAQ they put together for when they start to approach private landowners	Done since the July 2019 meeting
LO to send KC suggestions for meeting topic re: helping tribes quantify milestones and deliverables for TCP mitigation	Done
MF to follow up to determine if funds are still fenced	Done – The funds are still fenced, but funds can still be moved to other important projects, esp. dam safety. The fences tend to come down after May of each fiscal year.
LO to send note taking contract to group	Done
All FY2019 long and short notes will be drafted and finalized by DB. Group to send individual comments to DB within 2 weeks	This was changed. SCH will be producing FY2019 notes as per notes above.
MP will discuss TCP Inventory at Albeni Falls with KK by Friday	Issue was handled in a different way; this item was addressed.
MF to send ACHP letter and comments on the five-year review, and CRSO letters, and tribal consultation letters to the Corps staff	Done
LB to share the site monitoring app with the group	Not done yet; LB to share the site monitoring app by 3/18/2020
3Ps to contact ACHP to participate in March PKC mtg	Done, but ACHP was not able to participate
MF and KC to review the WPKK APE letter draft (no time limit)	In progress; also related to the first action item at the top of this table re: dual signature letters; GA and LO have prepared a draft, but there are revisions to be made. KC said that this will be a dual signature letter, even though the policy about dual signature letters has not been fully approved.

NWD will distribute Mandatory Center of Expertise (MCX) regionalization report to the group once it is available	MF will distribute the MCX report after MF has a chance to discuss this with MCX following the tribal consultation process.
Project managers to provide explanation of “cumulative” survey/sites etc. in each project summary for the annual report	Done
LO to provide a recommendation where to record TCPs in the table for FY20 Annual Report	Done
Group to submit all tables and summaries for the Annual Report by Jan 10, 2020	Done
SCH to add a column to the FCRPS Mail List for systemwide meeting	Done
AC to send photos of the white board to the group	MF to forward photos to the CRSC
Project Managers to discuss with cooperating groups the best way to survey/poll the FCRPS participants regarding the method of conducting the client survey	Not yet complete/on-going. This action item was also tied to the long-term goal updates. Discussions with the participants about how to conduct the client survey should be completed before start of FY 2021 on 10/1/2020. The responsibility for handling this will shift to the Program Managers, who can cover this during the CRSC updates.
MP & LO to write a specific recommendation to MF about what changes need to be made to the SWPA	Done; LO submitted comments; MP has no additional comments; MF will review these recommendations about possible changes to the SWPA by next CRSC (June 2020)
SCH to provide an updated PI status spreadsheet to group	Done
Corps to create budget updates for BPA	Done
MF to look for hydro budget manager labor code for notetaking	Done

- Decisions
 - Decisions rolled into the action item discussions.

SWPA Requirements – Schedule & Milestones

FY19 Annual Report (due March 2020)

BOR lead for FY19 report

- The report has been finalized. The transmittal letters are in routing for signature.
- Decisions
 - Flowers to brief Beth Coffey next week about the FY2019 Annual Report.

Discuss 2nd Five-Year Review of SWPA

- This review was incorporated into an appendix. This was originally drafted by a subcommittee of the CRSC, which the Program Managers then reviewed and edited.
- Decisions
 - None made here

Summary of the FY2019 Annual Report

- BPA will be working on getting the summary of the Annual Report out to the staff for review by 4/13/2020. There may be some revisions to the graphics but it will follow the same basic format.
- There was also an 8-page summary of the 1st Five-Year review. Should we do that again following the 2nd Five-Year review?
- There was discussion about how to prioritize this work given all the things going on.
- Decisions
 - CMC will work on the summary of the 2nd Five-Year Review with the goal of sending it out along with the Systemwide Meeting invite. This invite will probably go out in August 2020. The schedule is dependent on BPA Media Services workload.

3P Meeting with CTUIR (9 Apr)

- Upcoming meeting to go over the CTUIR comments in their letter about the 2nd Five-Year Review.
- COVID19 may affect this.
 - NWS may have significant travel restrictions, but NWW may not be quite so restricted.
 - BPA is under travel restrictions until 5/1/2020.
- Decisions
 - If the meeting cannot be held face-to-face, the Program Managers will ask that the meeting be delayed.

TCP Subcommittee-meeting needed?

- Corps is handling this for FY2020.
- CSKT representatives asked for a TCP SubCommittee meeting to discuss curation issues about a year ago, but they have not reiterated their interest recently.
- There has been discussion in WPKK about mitigation of adverse effects to TCPs. Concrete steps to mitigate adverse effects have not been easy to settle on and this might be good to cover in a TCP SubCommittee meeting. It would be helpful to have a better understanding of the specific steps that would be taken, especially when we are seeking tribal leadership approval.
 - Ex. Placemats with traditional placenames; development and implementation of school curricula; language program support, etc.
 - It may be that conversations in open meetings will be less productive than meetings with individual tribes. Nevertheless, the sharing of ideas about mitigations and steps for seeking approval may be helpful. Some of the tribes have developed good process for getting things approved and other tribes might benefit from this information.

- It would be helpful when developing mitigations to have a better understanding of how the undertaking is diminishing integrity.
- Decisions
 - Program Managers to start asking tribal participants if they would be interested in a TCP SubCommittee meeting. This can be made a part of the CRSC Systemwide update. This ask should be framed in terms of specific ideas to be covered, especially methods of creative mitigation implementation. This should be completed at the next cooperating group meetings as available.
 - This discussion should not be held at the 2020 Systemwide Meeting because the participants in the SW Meeting often include non-technical participants. The 2020 Meeting already has a full agenda.

Program Goals & Measures Revision/Update

- The draft revised long-term goals & measures document was sent out to the CRSC staff for review, and the comments were addressed. The group discussed the next steps for getting comments from external parties.
- BPA's Program Manager has discussed these updates with the other Program participants at the Cooperating Group meetings.
 - It was not covered at the Chief Joseph Cooperating Group yet, but most participants in that group have been briefed as a part of discussions in other groups.
- The CRSC participants reviewed each of the goals & measures in depth. Because many of the CRSC were not involved in the creation of the original goals & measures, there were lots of concerns about the level of effort that people were committing themselves to.
- Decisions:
 - Review in this CRSC and make appropriate changes
 - KC distribute the draft hardcopy to the Program participants for a 2-week review
 - Take this document (after appropriate revision) to Agency leadership (KC: Joint Operating Committee) for review and comment.
 - Revisions were made directly to the Goals & Measures to reflect the discussion.
 - SCH distributed the revised version of the Program Goals & Measures on 3/11/2020.

APE discussion (USACE position post-Semonite decision)

- The group discussed the implications of the *National Parks Conservation Assn. v. Semonite* decision when it comes to APE determinations. Some of the Projects have determined their APEs based on the "no intervening cause" type definition, while some of the Projects have a "physical impact" type definition.
- The consultations about APE have been most difficult in the WPKK and PKC groups.
- This may be an issue that needs input from legal staff at the three agencies.
- Decisions
 - In the Goals & Measures document Item #2, the agencies decided to emphasize the types of effects, as that would be the clearest way to define future work.

- Revisions were made directly to the Goals & Measures document to reflect this.

HPMP/PSPA Schedule review

- This was reviewed as a part of the Long-Term Goals & Measures discussion.
- One correction was made.
- Decisions
 - No decisions made other than the correction.

Performance Indicators (PIs) - the importance of working to meet them

- The PIs act as a means of upward reporting to leadership, especially the Joint Operating Committee leads. They use this as a means of assessing the health of the Program.
- Decisions
 - The Program Managers will update the status of the FY2020 PIs during a separate call.

Systemwide Conference Planning Update

- KP provided a status report.
 - Venue: Wildhorse Casino
 - Date: Week of October 19, 2020
 - There will be a limited number of rooms at the Casino, so Feds are likely to stay off-site.
 - The Planning Cmte is working on three cost estimates for the justification paperwork.
 - Ideas for break-out sessions: THPO panel; Oral History presentations; 2nd Five-Year Review discussion; First Foods presentation (CTUIR idea)
 - No keynote speaker yet selected
- Decisions
 - No decisions were made in this forum.

Columbia River System Operations EIS/S106 - Update

- Public comment period began 28 February; ends 13 April after a 45-day comment period
- Please follow guidance provided by Public Affairs whenever you get questions about CRSO EIS.
- The Yakama Nation have written to the ACHP about concerns in using the SWPA to handle CRSO Section 106. The ACHP is in the process of developing a response by the end of March 2020.
- The Program Managers will be addressing comments on the EIS starting in about mid-April.
- The DEIS is available for review - <https://www.nwd.usace.army.mil/CRSO/Complete-DEIS/#top>
- Look at Chapter 7 for the Preferred Alternative.
- Decisions
 - No decisions were made.

Grand Ronde Tribe Participation Update

- The Corps and BPA have met with the Grand Ronde Tribe to discuss how they might participate in the FCRPS Cultural Resources Program. The Grand Ronde are discussing the proposed solution internally. The agencies are awaiting response from Grand Ronde's tribal council.
- Decisions
 - The Program Managers need to consider how to include new participants in the Systemwide Meeting. This conversation should be completed before 4/18/2020 when the CRSO EIS is likely to become more time-consuming.
 - Note: It will be important to reference the SWPA regarding the breadth of participation in the SW Meeting when we make decisions about who to invite.

Project Round Robin

- Due to time restrictions, the Project Round Robin was set aside.
- Staff are invited to submit written summaries for these notes outside of the actual discussion. **These written round robins should be submitted by 3/20/2020.**
- Wana Pa Koot Koot update: (Written into the notes 3/12/2020) The stabilization at 45KL219 is almost complete. Only a few buoys on the wave attenuator are awaiting installation. It looks pretty good! The stabilizations at 35WS217 and 35WS218 began this week and should conclude by mid-April. If all goes according to plan, the contracts for the Grant House petroglyph move will happen in the next few months, with relocation in August; the John Day fencing contract will be awarded end of this FY, with construction in October. NWP & BPA received 500+ comments on The Dalles HPMP. The agencies sorted the comments, and identified comments/themes that need discussion with the group. The April meeting will be a site visit to see some of the stabilization work, and discuss a potential management plan and signage for the Seuferts area.
- Chief Joseph (added 3/12/2020): Due to contracting delays the CJD cooperating group has not met since October 2019. Seattle District Office of Council is taking a closer look at all district contracts resulting in longer review periods. The new contract should be awarded by the end of March/early April. Currently scheduled for April are site visits and the planning and cooperating group meetings. Simultaneously with creative mitigations, collections rehab continues in FY20 for sites 45OK4 and 45DO214. Creative mitigations will include multimedia projects (story maps), artifact analysis, and further work with Traditional Cultural Plants.
- Libby (added 3/12/20): Given budgeting shortfalls at Libby Dam, the cooperating group is working on shifting to small scale and creative mitigations. For FY20, the Corps and the CSKT are working on collaborative interpretive signage to be installed across the river from 24LN1020, and will feature native artwork and a joint narrative. For FY21, the group is working to develop products as part of the CSKT language program to be used as mitigation. All survey within the APE should be completed by the end of FY20. The three-year CSKT trail study should also be completed this FY, with a full unveiling scheduled for the systemwide meeting.
- Albeni Falls (added 3/12/20): Program is in a state of transition as we wish Kara Kanaby good luck in her new detail as Project Manager in the Military and Environmental Support Branch.

Current projects include planning for a proposed bank stabilization to preserve an eroding archeological site, 10BR91. An EA is in progress and will examine a few alternatives, including data recovery. The next quarterly meeting is scheduled April 15 in Sandpoint Idaho. The agenda will focus on FY21 planning, 5-year planning, setting priority treatment sites, and developing standard Project-wide monitoring protocols.

- Decision
 - The written Round Robin submissions will be clearly delineated as being post-meeting submissions.
 - Round Robin should be prioritized for the June meeting, as it has been a while since the CRSC has been able to go through this.

Other Meeting Logistics

June CRSC Mtg location?

- There is no availability in Omak at the Colville Casino as originally hoped, so we need to find a new venue.
- Decisions
 - The group decided that Spokane would be the location for the June meeting.

Reschedule April Mtg with Montana SHPO?

- This was originally scheduled for April 8th.
- A new MT SHPO has been selected – Pete Brown.
- This has the biggest implications for the Hungry Horse and Libby groups.
- Decisions
 - The individual HH and Libby project managers will look for opportunities to engage with the MT SHPO staff.
 - Staff involved in HH should consider the possibility of cooperating group meetings in Helena in FY2020.
 - Staff involved in Libby should discuss the possibility of meetings in Helena for FY2021 with cooperating group members.

Other Issues

- WISAARD
 - The Program needs to consider providing input about WISAARD, as there have been problems with functionality and other concerns.
 - The WISAARD Task Force consists of DB, JB, and AN. They will consider convening by the end of April and provide input at the June CRSC.
- Some of the CRSC members requested earlier submission of the draft CRSC agendas and supporting materials.
 - The Program Managers will work on this for the June 2020 meeting.

- The CRSC discussed the possibility of the Managers delegating some of the tasks.

Action Items from This Meeting

Item	Status
JP and JB volunteered to provide a draft set of procedures for the notetaking and review process by 4/1/2020.	
Program Managers will finalize written standards for the notetaking processes as soon as possible. It would be ideal if these standards could be prepared by the next CRSC meeting in June 2020	
SCH to provide the draft short notes for FY2019 to the CRSC by 3/18/2020	
Comments on the draft FY2019 notes to be provided back to SCH by 4/6/2020	
LB to share the site monitoring app by 3/18/2020	
MF will distribute the MCX report after 6 Mar. and after MF has a chance to discuss this with MCX following the tribal consultation process	
Project Managers will complete discussions with the participants about how to conduct the client survey before start of FY 2021 on 10/1/2020	

Item	Status
MF will review these recommendations about possible changes to the SWPA by next CRSC (June 2020)	
Flowers to brief Beth Coffey week of 3/16/20 about the FY2019 Annual Report	
BPA will be working on getting the summary of the Annual Report out to the staff for review by 4/13/2020	
KC distribute the draft hardcopy of the Long-Term Goals & Measures to the Program participants for a 2-week review	
The Program Managers need to consider how to include new participants in the Systemwide Meeting. This conversation should be completed before 4/18/2020	
Written round robins summaries for each Project should be submitted by Project Managers to Hess by 3/20/2020	
The individual HH and Libby project managers will look for opportunities to engage with the MT SHPO staff {no specific deadline set}	
The WISAARD Task Force consists of DB, JB, and AN. They will consider convening by 4/30/2020 and provide input at the June CRSC	